

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**Date:** June 17, 2024  
**Time:** 5:00 pm  
**Place:** Sugar Grove Fire Station

**Board of Trustees:** David Blankenship– President  
Tim Cicero – Secretary  
Nicole Lamela – Treasurer  
Mike Fagel – Trustee  
Patrick Hines – Trustee

**Guests:** Chief Moran, DC Weaver, Paula Lacey, Lori Kellogg, Cordogan, Clark and Associates (Tim and Brian), Attorney Flaherty

**Call to Order**

**Pledge of Allegiance**

**Roll Call** – Trustee Fagel and Trustee Hines absent

**Public to Address the Board** – nothing heard

**Minutes –**

**May 20, 2024 – Open session –**

Motioned by Cicero Seconded by Lamela to Approve the May 20, 2024, open minutes  
Roll call vote – All in favor, Motion carried

**Treasurers Report –**

**Cash Balances vs Actual Reports –**

Motioned by Lamela Seconded by Cicero to Approve the Cash Balances and Budget vs Actual Reports for May 2024  
Roll call vote – All in favor, Motion carried

**Expenditures –**

Motioned by Cicero Seconded by Lamela to Approve the Expenditures for May 2024  
Roll call vote – All in favor, Motion carried

**Consent Agenda –**

O'Donnell Excavating & Truck Front Apron, \$131,616.00 – Concrete work

Motioned by Lamela seconded by Cicero to Approve the Consent Agenda in the amount of \$131,616.  
Roll call vote – All in favor, Motion carried

**Trustees Report – None**

**Report of the Fire Chief –**

- Operational report is in packet
- Chief presented a statement about the Fire Districts stance on the proposed TIF district and asked for the Boards approval – The Board has no objections

**Attorney's Report –**

- 2 Bills passed
  - Bidding is still required over \$20,000 for construction but the limit increased to \$50,000 for equipment purchases
  - Expressed authority to have capital funds set aside in an ambulance fund

**New Business –**

**Cordogan, Clark and Associates –**

- Presentation from Tim and Brian explaining the drawings and Phase 1 budget for Denny Rd.

- Overall Phase 1 budget is estimated at \$2.5 million plus or minus with flood lighting
- Brian brought up the possibility of putting solar panels on the land
  - Discussion was held about timeline, bidding process and overall costs concerns

**Construction Management Contract –**

- Shawn and Brian explained what this would look like
  - Cordogan Clark would essentially manage the whole process and present the district with recommendations from the bids received, they would get the checks and distribute the funds
  - Shawn wanted to make sure the board is comfortable having Cordogan Clark handle both the Architectural and Construction Management

Motioned by Lamela seconded by Blankenship to Authorize Chief and legal to draw up documentation for the district to work with Cordogan Clark on both Construction and Architecture Management

Roll call vote – All in favor, Motion carried

**Training Cans –**

- Chief would like to move forward with ordering the Training Cans – 1 year build time frame
  - They meet the ISO Credit rating
  - Estimate \$718,000 not to exceed \$750,000
    - Discussion was held on usage by other departments and a possible partnership with a local educational facility
  - Cicero has concerns about Phase 1 costs of Denny Rd and purchasing the Training Cans at the same time and what was budgeted, and the time frame expected for these projects
    - Chief stated \$1.7 million is budgeted for Denny Rd. for this FY – there are areas where he expects costs can be cut
    - Cicero would like to figure out what those cost cuts are and to figure out a more accurate estimate before moving forward
    - Chief would like to move forward but said nothing will be started until all approval processes are clear and approved
    - Cicero would like a timeline and income projections

Motioned by Cicero seconded by Lamela to Table 12C until next month

Roll call vote – All in favor, Motion carried

**Resignation of Employee -**

- Joseph Mattas was hired on full-time in Elmhurst and submitted his resignation

**Hiring of a Full-time Firefighter –**

- Chief is looking to hire 1 full-time firefighter to increase out current staffing in preparation for the second ambulance going into service in October
  - Cicero asked what the goal of the second ambulance was
    - Weaver explained that the district will be separated into 2 halves, each ambulance will respond to their assigned half and be a backup in the event of a second call in the opposite half they cover. This should reduce the need for coverage from other districts
    - Lamela asked about splitting the run cards
      - Chief said they are already split and M952 is Out of Service with TriCom and we can put it in service at any time

Motioned by Cicero seconded by Lamela to Approve hiring an additional full-time firefighter

Roll call vote – All in favor, Motion carried

**Closed Session – None**

**All Other Matters that May Come Before the Board – Nothing heard**

President Blankenship Adjourned the meeting at 5:55pm.

Respectfully submitted,

  
 Timothy Cicero, Secretary

  
 Lori Kellogg, Recording Secretary